



Mahachulalongkornrajavidyalaya University Regulation Concerning Bachelor's Degree B.E. 2542 (1999)

For determining the educational administration in the University, the regulation of Mahachulalongkornrajavidyalaya University Act B.E. 2540 (1997), the Council of Mahachulalongkornrajavidyalaya University in the Conference No. 2/2542, continuing on 25th February B.E. 2542 (1999) has unanimously promulgated this regulation.

General Provisions

Item 1: This regulation is entitled "Regulation of Mahachulalongkornrajavidyalaya University on Bachelor's Degree B.E.2542 (1999).

Item 2: This regulation is effective after the date of announcement.

Item 3: All other rules, regulations, statues, specifications, orders or announcements in conflict with what is being stipulated in this regulation shall be totally invalid.

Item 4: In this regulation:

"Student" means a person who has already been registered as a student at the Bachelor's Degree level.

Item 5: The Rector shall enforce the compliance of these regulations.

Item 6: The qualifications of the applicants to a Bachelor's Degree are :

6.1 The qualifications for monk and novice students.

6.1.1 An applicant must have passed the Pali Grade 5 or higher than this level.

6.1.2 An applicant must have passed the Pali Grade 3 and completed upper secondary school education or other certificates recognized by the University or,

6.1.3 Have finished upper secondary school education from the Phrapariyatti-dhamma School or,

6.1.4 Have finished upper education or received other certificates recognized by the University. In such a case, the student who is admitted to the University is to study the Pali or the University assigns at the minimum of 24 credits or,

6.1.5 Being an ecclesiastical monk or a teacher of the Phrapariyatti-dhamma School who has finished upper secondary school education or equivalent standard and has passed the third Dhamma Studies level and has been appointed for a period of not less than 3 years.

6.1.6 The student whom the University approves in a special case to receive a degree in the criteria determined by Academic Council of the University.

6.1.7 The student who has good health, without serious illness or any obstacles in studying.

6.1.8 The student who has never been expelled or dismissed from any educational institutions, because of misbehavior and misconduct.

6.2 The qualification for the lay student shall be according to the University regulation.

Item 7: The committee of the university is responsible for accepting new students for admission for Bachelor's Degree in each academic year.

Item 8: The University may approve the Bachelor's Degree student in one major, or the student from another University to be registered as a student in another major by the decision of the committee of the Faculty, or the committee of the University.

The committee of the Faculty of college has the authority to evaluate the credits earned by the student or sets the condition and credits to be studied, the total

cumulative credits to be studied must be at the minimum of 60 with remaining minimum of 3 usual semesters.

Item 9: University will annually announce the working date in the regulation.

Section I

The Arrangement and the Method of Education

Item 10: The education system of the University is a Semester Credit System dividing the time for study into two semesters in each academic year.

10.1 The first semester consists of 16 weeks.

10.2 The second semester consists of 16 weeks. The summer session following the second semester consists of 6 weeks by adding credit hours to be equal to the usual session. The summer session is not compulsory.

Item 11: The minimum length for general studying of Bachelor's Degree is of 8 semesters and the students have to do some works according to the regulations of the University for 2 semesters. With the exception in Item/No. 8 for the student who studies a continuous curriculum, the length of study is required to be according to the University's regulation.

Item 12: The students shall study the subjects in the University's curriculum of Bachelor's Degree.

Item 13: "Credits" is the credits earned in each subject.

Item 14: The determination of the value of credit in each subject is as the following:-

14.1 The subject of which the student attends the lecture for 1 hour in each week throughout semester is equal to 1 credit.

14.2 The subject that student practices in discussion or on a seminar 2-3 hours each week including 3 extra hours in each week throughout a semester is equal to 1 credit.

Item 15: Each Faculty or College shall set up the curriculum and credits including the core subjects in Buddhism and the basic subject fixed by the university in each curriculum.

Item 16: Choosing or changing major subject is the duty and responsibility of the Faculty of the University.

Item 17: Each Faculty of College shall inform the subjects to be taught in each semester to the Registration and Evaluation Office before registration date.

After the registration date, if the Faculty of College necessarily wants to open the another subject or cancel any subject, the approval must be done by the committee of the Faculty and the decision will be reported to the Registration and Evaluation Office within 15 days after the opening of the academic semester.

Item 18: The University shall set the regulation for the student to transfer to another Faculty within the University or to transfer from another institution with minimum of 3 semesters in the Faculty and the minimum of 60 credits are required.

Item 19: The University shall determine the class level of the students by credits registered and the passing of the examination after the end of each semester.

Item 20: The classification of the students:

20.1 The students on Promotion are the students who have the cumulative grade average of 2.00 and above.

20.2 The students on probation are the students who have the cumulative grade average below 2.00.

The classification of students' status will be made at the end of in each semester with exception of the first year students of the classification that will be made after the end of the second semester.

The Registration and Evaluation Office reports "On Probation" condition to the student and the academic adviser as soon as possible.

Item 21: To take a leave of absence and to return to study again, students may submit their leaving of absence to the Dean of the faculty in the following cases:

21.1 They are drafted for military.

21.2 They have been received the international scholarship or the other scholarship approved by the University.

21.3 They have been so ill that they need a long term medical treatment with doctor's certificate, to be shown to the University

21.4 They have other unexpected circumstances.

In the case of the student who asks for taking leave of absence before registration or the opening of the University, the student is required to submit the application to the Dean of the Faculty within 7 days after the opening of the University. The student must pay the tuition fee to keep the student's status. If the student fails to follow the regulation, the student will be dismissed from the University.

In addition, if the student asks for leave of absence after registration or in the middle of the semester, he or she is required to submit the application as soon as possible and must attend the class regularly before submitting the request.

In case, he has got more than 20% (percent) short attendance in any subject, he will get "F" for that subject. This will be the cumulative grade average too.

Item 22: The Dean or the Principal of the College shall approve the leave of absence at the minimum of 2 semesters each.

If the students wish for longer extension, the application should be submitted in the same manner.

When the student who is on leave of absence returns to study, the application to study will be submitted to the Dean of the Faculty or to the Principal of the college 15 days before opening the semester.

The failure to follow the regulation will cause the student to lose the right to register in that semester unless the committee of the Faculty of the college approves the application as a special case.

Item 23: The Faculty of the college is required to submit the list of the students on leave of absence and the list of the students for re-enrollment to the Registration and Evaluation Office as soon as possible.

Section II

Enrollment, Registration, Adding and Withdrawing Subjects.

Item 24: Enrollment:

24.1 The student who wishes to enroll is required to submit the required documents to the Registration and Evaluation Office by himself, according to stipulated date and place, and pay the tuition required fee.

24.2 The student who cannot enroll on time is required to submit a report to the Registration and Evaluation Office within 7 days otherwise his/her rights will be lost.

After reporting to Registration and Evaluation Office, the student is required to enroll by himself/herself unless in an emergent case, the University allows the authorized person to enroll on his/her behalf within 7 days after opening of the semester.

Item 25: Registration of subjects:

25.1 The student is required to register subjects according to the procedure of Registration and Evaluation Office

25.2 Every subject must be registered in each semester and must be approved by an academic adviser with his/her signature on the registration card.

25.3 The student is required to register by himself/herself on the date and place stipulated, paying the tuition fee and balance (if any) in order to be considered as complete registration and the student shall receive only the results of the subjects registered at the end of semester.

25.4 The student registered after the stipulated date is considered being late, it is required to pay late fee.

25.5 The student fails to register within 10 days of each semester or 7 days of summer session shall have to pay for the fee according to article No. 25.4 unless the committee of the Faculty of the college approves as a special case, and the period required for paying the tuition fee has not passed for a long time.

In such a special case, the student has the right for examination even though the time is less than 80% of requirement but not less than 80% of the remaining time.

25.6 The student who fails to register in any usual semester, he/she is automatically classified into a group of students of taking a leave of absence as Article No.21, the failure to observe the regulation can cause dismissal from the University.

25.7 Within 2 years from the date of withdrawal from the list according to Articles No. 21, 25.6, 58.3.13, the University may approve the renewal of studentship to the student by considering it as a leave of absence.

In such a case, the student is required to pay tuition fee and other fees (if any) as if the student takes a leave of absence.

Item 26: Total credits the student may register:

26.1 The student on promotion shall register the minimum of 9 credits and maximum of 21 credits with the exception of the students in the Faculty of Education who register the maximum of 10 units in summer session.

26.2 The student on probation shall register the minimum of 6 credits and maximum of 15 credits and the maximum of 10 units in summer session.

26.3 A special student approved in a special case shall register to study the subjects by the advice of an academic adviser.

Item 27: The student who intends to register the subjects beside the Article No.26, he/she is required to submit the application to the Dean or Principal for a special case.

Item 28: Adding or withdrawing the subjects:

28.1 Adding the subject is done within 15 days of semester or 7 days of summer session by the approval of an academic adviser.

28.2 Withdrawing the subjects by the approval of a lecturer and an academic adviser under the following conditions:-

28.2.1 If the withdrawal takes place within 15 days of semester or 7 days of summer session, the subjects will not appear in the transcript.

28.2.2 If the withdrawal takes place after 15 days but still within 45 days of semester, or after the first 7 days but still within 20 days of summer session, the result of that subject will appear with symbol “W”, together with 80% of class attendance.

28.2.3 If the withdrawal takes place after fixed date according to Article No.28.2.2, it is not permitted, unless the committee of the Faculty of the college approves as a special case. In such a case, the student will receive symbol “W” in that subject.

28.2.4 If the withdrawal is without the approval from the committee of the Faculty of the college according to Article No. 28.2.3, the student will receive “F”, in that subject and it will be taken for calculating the grade average.

28.2.5 The student is not permitted to withdraw below 9 credits left in that semester, unless there is an approval from the committee of the Faculty of the college.

Item 29: The University shall determine the fees including the refund of the fees, which will be announced from time to time.

Section III

Testing and Evaluation

Item 30: There shall be the testing and evaluation in every subject registered in each semester.

Item 31: The testing can be done in various methods and by examination in every subject registered in that semester. If the examination is not required, the Dean or the principal will announce before registration in that semester.

Item 32: The student is required to have 80% (percent) of attendance in each subject to be qualified for examination except the case in Article No. 25.5.

The student who does not have enough attendance in any subject and has not receive the approval from the Dean shall get the symbol “F” in that subject of the cumulative grade average of which is calculated as well.

Item 33: Evaluation

The results of education in each subject shall be systematically evaluated in the form of grade and grade points as follows:

| Result | Grade | Grade-Point |
|------------|-------|-------------|
| Excellent | A | 4.00 |
| Very Good | B+ | 3.5 |
| Good | B | 3.00 |
| Very Fair | C+ | 2.5 |
| Fair | C | 2.00 |
| Quite Fair | D+ | 1.5 |
| Poor | D | 1.00 |
| Failed | F | 0 |

The lowest passing grade is the symbol “D”

Item 34: Grade symbol “F” shall be given in each of the following cases :

34.1 The student failed the examination.

34.2 The student was absent from the examination without approval from the Dean or the Principal.

34.3 The student withdrew subjects beside the case specified in Article No. 32.

34.4 The student has no right to sit for the examination as specified in Article No. 28.2.4.

34.5 The student did not clear incomplete subjects (I) in time according to Article No. 37 in the second paragraph.

34.6 The student violated the examination regulation and had received the judgment of failure.

Item 35: Beside the testing as in Article No. 33 the transcript can be given in the other symbols as follows :

| Symbol | Result |
|--------|----------------|
| I | Incomplete |
| S | Satisfactory |
| U | Unsatisfactory |
| W | Withdraw |
| AU | Audit |

Item 36: The general subjects in the curriculum of the University may be evaluated without given “**grade**”, but the symbols “**S**” and “**U**” may be used instead.

Any subjects that are similar to the general subjects of the University according to previous section will be in the University announcement.

Item 37: The symbol “**I**” in any subjects can be given in any of the following cases as follows:

37.1 the student failed to do assignment or missed some testing in the semester.

37.2 the student was absent from the examination owing to illness with doctor’s certificate.

37.3 The student was absent from the examination with an approval from the Dean or the Principal or the certain circumstance caused incomplete Assignment and the final test of the student.

In the case of Article No. 37.1, 37.2, 37.3 the student should complete the obligation within 15 days after the registration of the next semester, otherwise the failure to observe would cause the symbol “**I**” to be the symbol “**F**” automatically.

The student on conditional status would receive the grade not higher than the symbol “C” unless it is a special curse and the symbol “I” has occurred by unexpected circumstances and the lecturer or the adviser and the committee of the Faculty of the college can approve the higher grade than the symbol “C”

Item 38: The symbol “S” is given to the student in the subjects that he/she has passed and the curriculum specified with those subjects to be learnt and passed without grading.

Item 39: the symbol “U” is given for the subject failed in the examination and the curriculum specified that the student are required to study and to pass the examination without grading.

In this case, the students must register and have passed the examination of that subject to receive the symbol “S”.

Item 40: the symbol “AU” is given for the subject registered and indicated to study without credits to be earned and without testing.

Item 41: The symbol “W” is given for the subject as the case specified in Article No. 28.2.2 and 28.2.3.

Item 42: The symbol received not below the symbol “D” is considered as “passing” in the subject except the subject specified that the grade should be above symbol “D”.

If the student failed in a core subject, he/she must register in the subject and pass the examination as mentioned in the previous paragraph.

If the student failed in the elective subject, he/she might register in that subject or some other subjects instead.

Item 43 The student who received the grade above the symbol “D” had no right to register in that subject again except audit subject might be registered again.

Item 44: The counting of the cumulative credit must be done only in the subjects the student passed according to Article No. 38 and 42.

44.1 In the case of registering the subject more than once, the counting of the cumulative credits of the subject can be done only once.

44.2 In the case of registering the subject as “equivalent to” the counting of the cumulative credits of any one of the subjects can be done.

Item 45: The evaluation is done at the end of each semester to calculate “Grade Point Average” = GPA of the subjects registered, the value is called “Semester Grade Point Average” = SGPA and to find out the grade-point average of every subject in every semester must be done and called “Cumulative Grade Point Average” = Cum-GPA.

Item 46: The Semester Grade Pointing Average (SGPA) is calculated by bringing the total and adding the result of multiplication between the grade-point per credits of each subjects registered in the semester and by being divided by the total credits registered in that semester.

Item 47: The Cumulative Grade Point Average (Cum-GPA) is calculated by bringing the totally adding the result of multiplication between the grade-point per credits of each subjects every semester and being divided by the total credit of the subjects registered whether they are repeated or substituted.

Item 48: The Grade-Point average of the subject with the symbol “I”, “S”, “W” “AU” will not be calculated according to Article No. 46 and 47.

Item 49: Using 2 digits decimal point and grade point average.

Section IV

Warning and Probation Conditions

Item 50: The University checks the result of students’ result of education each semester including the summer session. Students must get Cumulative Grade Point Average not below 2.00, or receive warning (warning 1 or 2) or be on probation at the beginning of next semester, or dismissed from the University.

Item 51: The first semester of student in the University, the student who receives the grade average below 1.50, will receive “Warning” (special warning) from the University and it is not on the condition of Article No.43.

Item 52: Students must receive the Cumulative Grade Point Average not below 1.75 at the end of the first two semesters, otherwise their names will be withdrawn from student registration.

Item 53: Receiving 2 consecutive warning for 2 semesters and their Cumulative Grade Point Average is still below 2.00, students will be put on probation for next semester and such position will appear in transcript.

Item 54: If students still receive Cumulative Grade Point Average below 2.00 on probation in that semester; their names will be withdrawn out of the student registration, except the case in Article No. 54.

Item 55: The students who studied and completed all the subjects and credits in the curriculum with the Cumulative Grade Point Average not below 1.75 and not above to 2, the University may allow the student to study further as suitable, by allowing him or her to continue the study in the original Faculty or to change the branch of study or change to study in other Faculty under the regulation No.62.1 and 62.5.

Item 56: In Article No. 55 students must earn the Cumulative Grade Point Average of 2.00 within the next 3 semesters or not over twice (8 years) for usual semester from the date of their registration.

Item 57: Under Article No. 56 the changing of the educational branch, or the transferring to another Faculty and taking leave of absence have no effect on Warning and Probation Condition.

Section 5

The Termination and the Disciplinary States of Students

Item 58: Termination status of students is:

58.1 being graduated with a degree according to Article No.64.

58.2 getting permission from the Dean or the Principal to resign.

58.3 being dismissed from the University as the following cases:

58.3.1 failing to register in any semesters as in Article No.25.6.

58.3.2 failing to pay the University's fees for maintaining the student status after the semester.

58.3.3 failing to meet requirements or disqualify as in Article No.6.

58.3.4 earning the Cumulative Grade Point Average in the first semester of the first year (1st year or 3rd year) below 1.25 or earning CGPA of two semesters of the first year below 1.75.

58.3.5 earning CGPA below 1.50 from the third semester.

58.3.6 earning CGPA below 1.75 for two consecutive semester.

58.3.7 failing in probation condition.

58.3.8 failing to fulfill subject in the curriculum of Faculty, or earning CGPS below 2.00 within 2 times of the period of the curriculum.

58.3.9 using unfair means in an examination

58.3.10 failing to choose major or minor subjects (if any) within time requirement in the curriculum.

58.3.11 having been suspended for more than 2 semesters.

58.3.12 having serious misconduct and having been considered to leave studenthood.

58.3.13 transferring to another institute.

58.3.14 deceased.

Item 59: After termination, re-entering students cannot use the Cumulative Grade Point Average on re-entry registration.

Item 60: The student violates the rules, regulations, order or other announcements of the University are punishable by:

- 60.1 Probation
- 60.2 Suspension
- 60.3 Termination

Item 61: To punish the student using unfair means in final sectional examinations, the committee of the Faculty of college together with the committee of the examination will consider the case as dishonest intention to cheat or others.

61.1 If considered dishonest, it is punishable by:

61.1.1 giving “F” in that subject.

61.1.2 the committee of the Faculty of college shall give the order of “**suspension**” to the students for 1 semester or dismissal.

Suspension of the student is done on the next semester and suspension time will be counted as the length of academic year.

61.2 If the violation is beside Article No.61.1 the committee of the Faculty of college may consider other forms of punishment but less severely than Article No.61.1.1.

The Dean of the Faculty or Principal of college punishes the student by the decision as mentioned-above and reports to the Office of Registration and Evaluation at once.

Section VI

Transference of Faculty and Credits.

Item 62: Transfer of Faculty or credits can be done as follows:

62.1 The student has the right to transfer to another Faculty of college after studying in former Faculty of college for 2 semesters, not counting the leave of absence, suspension or termination, and must earn Cum GPA not below 1.75.

62.2 The student is required to submit the application in the written form with valid reason for transferring to the Dean or Principal of the students’ Faculty of college within 15 days before opening the semester.

The Dean or Principal of college shall send the transferring application and opinion to the Faculty of college to which the student wishing to transfer.

Approval is the decision of the committee of the Faculty of college, the student must pay the fee after the approval.

62.3 Transferring the Faculty of college must be done before registration, unless the Rector gives the announcement of other order in this matter.

62.4 The committee of the Faculty of college receiving the request for transference considers equivalence of subjects and credits earned by the student and credits to be re-studied in the new Faculty of college.

The Faculty of college receiving the document of transference is required to finish the process and report to the Registration and Evaluation Office before the registration date of the semester.

62.5 Counting the attendance according to Articles No.56, 58.3. and 64.1 and the attendance from the former Faculty must also be counted together.

Item 63: Students who transfer within the University are required to submit the record of transference to calculate the Cumulative Grade Point Average, (Cum GPV) even though the subjects may not be the same as those in his/her curriculum of new Faculty of college. For students who transferred from other Universities, only the subject studied in that University will be evaluated.

In case the students receive approval from the Dean or Principal to register for learning some subjects in other Universities or institutes, the results of those subjects must be calculated Cum GPA.

Section VII

Graduation

Item 64: The qualifications of graduation obtained by the students are as follows:

64.1 earning all cumulative credits required in the curriculum within double times of study (8 years) in the curriculum and having Cum GPA not below 2.00.

64.2 having passed practical training according to the University's regulation on meditation requirement.

64.3 having no obligations to the University.

Item 65: qualifications for Distinguished Honor :

65.1 First Class Distinction

65.1.1 The student must have completed all credits required in the curriculum on the limited time.

65.1.2 having the Cumulative Grade Point Average of all subjects not below 3.50.

65.1.3 never having got grade less than "C" or symbol "U" in any subjects.

65.1.4 having no bad behavior on record.

65.2 Second Class Honor

65.2.1 The student must have passed all credits required in the curriculum within limited time.

65.2.2 having passed and earned Cumulative Grade Point Average not below 3.00.

65.2.3 having never got grade less than "D" or symbol "U" in any subjects.

65.2.4 having no bad behavior on record.

Item 66: The student who transfers from another University or institute is not qualified for distinguished honor, unless the student has earned minimum of total cumulative credits in the curriculum of the University.

Item 67: The student must apply for graduation to the Office of Registration and Evaluation in the last semester.

Item 68: The committee of Faculty of college and the Director of the Registration and Evaluation Offices must consider the student's application before submitting it to the University Academic Council for consideration and submit to the University Council for a degree or a degree with distinguished honor.

Item 69: The University Council approves degree once a year.

Item 70: The University arranges the Convocation (Commencement) at least once a year. The date is to be announced year by year.

Transitory Provision

Item 71: This regulation is enforced for under-graduate students as follows:

71.1 Under-graduate students on the curriculum before B.E. 2542 (1999) still follow the regulation in B.E.2530 (1987)

71.2 The student registered after B.E.2542 must follow this regulation.

Announced on March 10, B.E.2542 (1999)



(Phra Sumedhadhibodi)

President of University Council

Mahachulalongkornrajavidyalaya University